

Assessment Title: <h2 style="text-align: center; margin: 0;">West Leeds Activity Centre – Nightline</h2>	Ref No: <h2 style="text-align: center; margin: 0;">Spw 02</h2>
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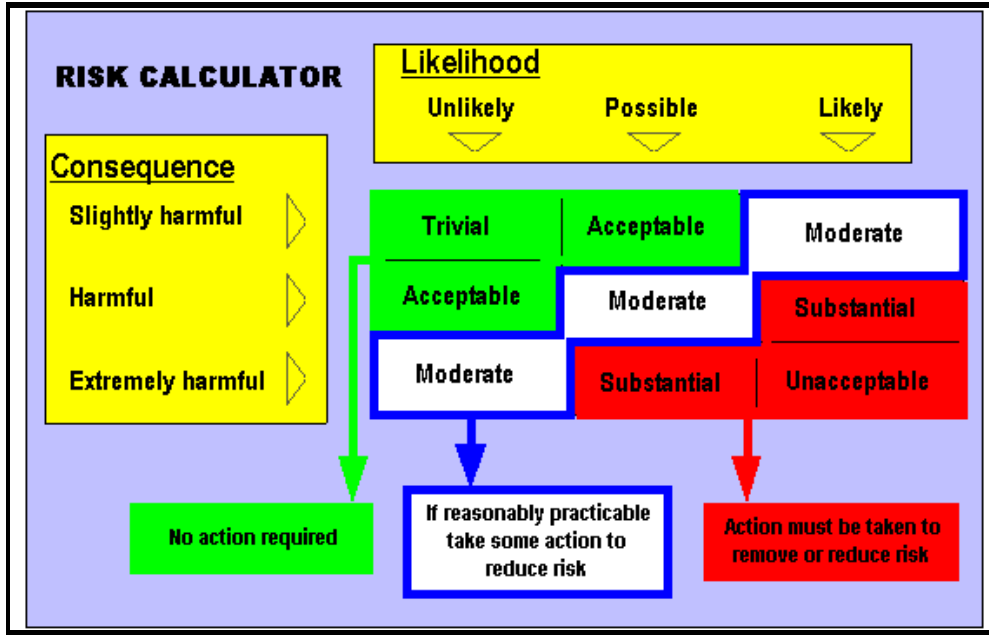
School Name: <h3 style="text-align: center; margin: 0;">West Leeds Activity Centre</h3>	School Address: Lenhurst Ave Leeds LS12 2RE
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Date Assessment Undertaken: 11/02/20	Name of Assessor (print): Hannah Smith	Assessors Signature: H.Smith	Assessment Review Date: 11/02/2021
Name of Headteacher / Centre Manager (print): Vince Foster	Centre Manager Signature: V.Foster		

Main Legislation and/or Information Source:	<ul style="list-style-type: none"> - Health & Safety at Work Act 1974 - Management of Health & Safety at Work Regulations 1999 - Provision & Use of Work Equipment Regulations 1998 - Control of Substances Hazardous to Health Regulations 2002 (as amended)
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Guidance:

- The aim of this risk assessment is to provide general information on the type of hazards employees and/or pupils as well as others who may be involved are exposed to. It is likely this assessment will need to be amended to reflect your specific circumstances
- If you amend this sample risk assessment you must re evaluate the risk ratings in line with your amendments.
- If you do not amend the risk assessment you are agreeing that you will apply all the control measures that are identified
- IF AFTER FOLLOWING IMPLEMENTATION OF ALL CONTROL MEASURES THE RISK RATING IS STILL SUBSTANTIAL OR ABOVE CONTACT THE HEALTH, SAFETY& WELLBEING TEAM.



Sample Risk Assessment for Childrens Services

Hazard Observed	Who may be harmed?	Risk rating before controls Consequence x Likelihood =	Control Measures	Risk rating after controls Consequence x Likelihood =	Control measures by: Initial
Trips, falls, sprains, cuts, grazes and bruises from course apparatus.	Participants	Moderate	Trained instructors guide participants through difficult sections. Apparatus checked by instructor prior to use.	Acceptable	WLAC staff And/or Self-delivery staff
Trips, falls, sprains, cuts, grazes and bruises from uneven surfaces	Participants and staff	Moderate	Appropriate verbal warnings from instructors Suitable clothing to be worn at all times, including long sleeves. No running allowed while blindfolded Guide rope provided at appropriate points Instructor vigilance	Acceptable	WLAC staff And/or Self-delivery staff
Misuse of elements	Participants	Moderate	Clear instructions about use of the course to be given by instructor. Be prepared to suspend/cancel the activity in event of non-compliance	Acceptable	WLAC staff And/or Self-delivery staff
Head injury by hitting head	Participants	Moderate	All participants must wear helmets at all times. Helmets to be fitted or checked by instructors.	Acceptable	WLAC staff And/or Self-delivery staff
Other blindfolded participants	Participants	Moderate	Participant numbers limited on certain obstacles. Communication between group members encouraged. Instructor vigilance	Acceptable	WLAC staff And/or Self-delivery staff
Vegetation	Participants and staff	Moderate	Vegetation removed or cut back as necessary	Acceptable	WLAC staff And/or Self-delivery staff
Adverse weather conditions	Participants and staff	Moderate	Appropriate clothing to be worn. Activity curtailed in high wind and heavy rain	Acceptable	WLAC staff And/or Self-delivery staff
Injury from loose clothing, jewellery, hair	Participants	Moderate	No loose clothing, long hair tied back, remove jewellery	Acceptable	WLAC staff And/or Self-delivery staff

Sample Risk Assessment for Childrens Services

Participants' known medical condition, e.g. asthma, hay fever, allergy	Participants	Moderate	Check medical forms, relevant preventative medication to be taken before session, reliever medication to be carried at all times, e.g. asthma inhalers, epipen	Acceptable	WLAC staff And/or Self-delivery staff
Group Management	Participants and staff	Moderate	<p>Session to be ran by competent staff.</p> <p>Visiting support staff responsible to manage groups behaviour</p> <p>Session to be suspended if unsafe or inappropriate behaviour.</p> <p>Maximum Supervision Ratio: 1:16</p>	Acceptable	WLAC staff And/or Self-delivery staff

Please ensure the following people have been informed of the risk assessment by the most appropriate means:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Adults on visit	Head Teacher	Governors	Parents	Pupils	EVC
Have employees been instructed to report newly identified hazards at post visit meeting?	<input type="checkbox"/>	<input type="checkbox"/>	Details of newly identified hazards.			
	Yes	No				